

**MINUTES OF THE CABINET MEMBER SIGNING  
TUESDAY, 16 DECEMBER 2014**

Councillors Claire Kober Leader of the Council

Apologies None

Also Present: Ben Brown, Ayshe Simsek, Philip Slawther

MINUTE NO.	SUBJECT/DECISION	ACTON BY
CAB01	<p><b>URGENT BUSINESS</b></p> <p>There were no items of urgent business.</p>	
CAB02	<p><b>RE:FIT CONTRACTS NOVATION</b></p> <p>Contract Standing Orders make provision for the Council to agree to novations in appropriate circumstances (CSO 10.03). Following the GLA novation of the Re:Fit contract from Imtech UK Ltd to Imtech Inviron Ltd which only ensures that the most suitable organisation from within the Imtech family is contracted to deliver the Public Buildings Retrofit, the Leader was advised that it would be prudent for the council to follow suit and also agree novation, both legally and technically, to ensure the councils objectives are met.</p> <p><b>RESOLVED</b></p> <p>i).That approval for the novation of the contracts for:</p> <ul style="list-style-type: none"> <li>a) An Investment Grade Proposal (“IGP”) – a document which details specifically the work that will be done, the energy conservation measures that will be installed and provides a binding price and guarantee of energy/carbon savings; and</li> <li>b) A programme of works as per the information contained in the IGP</li> </ul> <p style="padding-left: 40px;">be granted to Imtech Inviron Ltd, in accordance with CSO 10.03.</p> <p>ii) That the issue of a letter of intent for up to 10% of the contract value to enable pre-construction processes associated with the contract as per point 3.1.1b to take place in accordance with CSO 9.07.3. be approved.</p>	<p>BB</p> <p>BB</p>
CAB03	<p><b>NEW ITEMS OF URGENT BUSINESS</b></p>	

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